



**Melton
Borough
Council**

**MELTON BOROUGH COUNCIL
(OFF STREET PARKING
PLACES) ORDER
2025**

**MELTON BOROUGH COUNCIL
THE BOROUGH OF MELTON
(OFF-STREET PARKING PLACES) ORDER 2025**

The Melton Borough Council (“the Council”) in exercise of its powers under Sections 32, 33, 35, 35a and 38 and Parts I, III, IV, V, VI of Schedule 9 of the Road Traffic Regulation Act 1984 (“the 1984 Act”) and the Traffic Management Act 2004 (“the 2004 Act”) and all Regulations and Orders conferred by the Acts and of all other enabling powers, with the consent of the Leicestershire County Council in accordance with Section 39 (3) of the 1984 Act and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 of the 1984 Act and the Area Traffic Commissioner under Part V of Schedule 9 of the 1984 Act, hereby makes the following Order:-

PART 1 – GENERAL

Commencement and Citation

1. This Order shall come into operation on the 1 April 2025 and may be cited as the “Melton Borough Council (Off Street Parking Places) Order 2025”.

Revocations

2. The following Order(s) are hereby revoked:

The Melton Borough Council (Off Street Parking Places) Order 2020 and all other previous Orders.

Interpretation

3. Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.
4. The headings in this Order are inserted for convenience only and shall not affect its construction or interpretation.
5. In this Order, except where the context otherwise requires, the following expressions have the meanings hereby assigned to them:

“The 1984 Act” means the Road Traffic Regulation Act 1984;

“The 2000 Regulations” means The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 (SI No. 682); as amended by SI 2000/1507;

“The 2004 Act” means the Traffic Management Act 2004;

“Authorised Officer” means a Civil Enforcement Officer or any person as defined by the relevant legislation duly authorised by or on behalf of the Council to supervise and enforce the operation of the Car Parks or any part thereof;

“Bicycle” means a non powered vehicle normally with two wheels (but up to four) attached to a frame, to include, but not exclusively a tricycle;

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“Car Park” means the area or areas of land, specified by name in Schedule 1 and defined by the plans included in the Schedules to that Order under which a vehicle may be left in the car park;

“Car Park Notice” means the notice that is displayed in each Car Park and describes the conditions contained in Schedule 1 and Schedule 2 of this Order under which a motor vehicle may be left in the Car Park;

“Causes” includes permits;

“Charging Hours” means any period for which a charge is specified in Schedule 1

“Coach” means a chartered bus constructed to carry more than 8 seated passengers including the driver

“Controlled Hours” means the hours during which enforcement may be carried out;

“Council” means the Melton Borough Council;

“County Council” means Leicestershire County Council

“Civil Enforcement Officer” means an Authorised Officer or any person duly authorised by or on behalf of the Council to supervise and enforce the operation of the Car Park or any part thereof;

“Designated Limited Waiting Area” means any area within the boundary of any Car Park that is signed indicating a restricted waiting time;

“Disabled Person’s Badge” means, a badge in the form prescribed by Regulation 11 in The 2000 Regulations, issued by a local authority for display on a motor vehicle driven by a disabled person, or used for the carriage of a disabled person, and includes a replacement badge issued in accordance with Regulation 7 of those Regulations and is currently in force;

“Dispensation” means an authorisation, in writing, issued by the Council that entitles a specified motor vehicle to park in a Car Park which had been closed pursuant to Article 38 of this order for a defined time;

“Driver” means the registered keeper of the vehicle registered with the DVLA at the time the contravention was committed, unless it is proved to the Council’s satisfaction that the vehicle at the time of the contravention was in the charge of a person other than the registered keeper;

“Electric Vehicle” means a vehicle which uses one or more electric motor for propulsion

“Electric Vehicle Parking Bay” means an area of the parking place as indicated by marking on the surface of the parking place

“Electric Vehicle Charging Post” means an apparatus which supplies electricity for the charging of electric vehicles

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“Electric Vehicle Charging Point” means the location at which an electric vehicle charging post is situated for the purpose of charging electric vehicles

“Hackney Carriage” means a taxi with a meter which is licensed to collect passengers from a taxi-rank and is available to be hailed in the street.

“Higher Level Contraventions” are as defined in the Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 or any amendment or re-enactment thereof;

“Lower Level Contraventions” means all parking contraventions which are not Higher Level Contraventions;

“Motor Car” means a mechanically propelled vehicle as defined in Section 136(2) of the Act of 1984 and not exceeding 1.98 metres in height, 5.5 metres in length or 2.5 metres wide;

“Motor Cycle” means a mechanically propelled vehicle as defined in Section 136(4) of the Act of 1984 but having no more than two wheels;

“Motor Vehicle” means an independent powered vehicle including but not limited to Motor Cars and Motors Cycles as defined and (except in the case of Motor Vehicles constructed or adapted for use for the conveyance of goods or burden) and the unladen weight of which does not exceed 3500Kg;

“Owner” means the legally responsible person or organisation;

“Parent and Toddler” means a responsible adult accompanied by a child between the ages of 0 to 36 months;

“Parking Contravention” means an offence as specified in paragraph 4 of Schedule 7 to The Traffic Management Act 2004

“Parking Space” means a space in the Car Park, marked on the surface of the Car Park by lines or indicated by signs, which is provided for the parking of Motor Vehicles;

“Parking Ticket” means the ticket issued by means of the ticket machine, or via the Melton Borough Council website showing the period of validity and to be displayed in the vehicle or via cashless payment options;

“Penalty Charge” means a charge payable in respect of a vehicle which has committed a Parking Contravention.

“Penalty Charge Notice” means a Penalty Charge Notice as defined in regulation 8 (1) of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007.

“Permit” means a Permit issued by the Council or the County Council in accordance with the Council’s conditions for issuing parking Permits, or the Council’s internal parking policy or the County Council’s policy for the Operation of Residents’ Parking in Leicestershire, for the time being in force which entitles a vehicle to park in the

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Car Park(s) specified on that Permit without displaying a Parking Ticket and also entitles a vehicle to park in a car Parking Space designated for Permit holders only.

“Pop in Space” means any Parking Space within the boundary of any Car Park that is signed indicating a restricted parking time;

“Public Service Vehicle” means a vehicle suitable for carrying nine or more passengers and doing so for hire or reward;

“Public Holiday” means Bank Holidays and all present and future Public Holidays defined by the Cambridge dictionary;

“Relevant Position” means exhibited on the dashboard or fascia of the Motor Vehicle, in a conspicuous position on the Motor Vehicle, so that the front is clearly legible from the outside of the Motor Vehicle. Parking Tickets valid for Trailers must be displayed in the Relevant Position of the attached or accompanying Motor Vehicle or on the Trailer if not attached or accompanied by a Motor Vehicle;

“Relevant Legislation” means the Road Traffic Regulation Act 1984, the Road Traffic Act 1991, the Traffic Management Act 2004 and any Regulations made thereunder and any other enabling powers.

“Reserved Space” means the Parking Space in the Car Park that is marked on the surface and/or indicated by signs as being reserved;

“Season Ticket” means the ticket issued by the Council indicating the vehicle registration mark / registration marks of the Motor Vehicle / Motor Vehicles on which it may be used, the Car Park in which it may be used and the period of its validity in accordance with the Councils terms and conditions for issuing Season Tickets and which entitles a vehicle to park in a Car Park without displaying a Parking Ticket.

“Serve” in respect of a Penalty Charge Notice means the forms of Serve specified in Regulations 9 and 10 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007 or any amendment or re-enactment thereof, including the service of Penalty Charge Notices by post or any amendment or re-enactment thereof;

“Ticket Machine” means any apparatus operated by the insertion of coins, bank notes, tokens, credit or debit cards and that issues Parking Tickets indicating the payment of a charge, the date and time at which that charge was paid and the time by which the Motor Vehicle must leave the Car Park;

“Trailer” means an independent non powered towable apparatus not exceeding 1.98 metres in height, 5.5 metres in length or 2.5 metres wide;

“Trailer Unit” means a Trailer remaining attached to a Motor Vehicle whilst parked.

“Vehicle” means Bicycle, Coach, Goods Vehicles, Motor Car, Motor Cycle, Motor Vehicle, Public Service Vehicle.

PART 2 – REGULATIONS

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Use of land and Car Park

6. Each area of land specified by name in Schedule 1 may be used at all times subject to the following provisions of this Order as a Car Park for Motor Vehicles on such days and for such periods as are specified in Schedule 1. No person shall unless authorised in writing by the Council use any Car Park for any other purpose.
7. In so far as a Motor Vehicle is parked in a Car Park during the Charging Hours specified in column 3 to Schedule 1 of this Order, the Driver thereof shall purchase / obtain a Parking Ticket, Season Ticket or Permit paying such charge or charges as are specified in the provisions of this Order including Schedule 1 and Schedule 2, and on the relevant Car Park Notice.
8. The Driver of the vehicle shall:

Either:
 - (1) Display the Parking Ticket, Season ticket or Permit issued on payment of the charge in the Relevant Position on the vehicle in respect of which it was issued so that the ticket is clearly visible in the front of the vehicle and displaying the validity of the ticket and ensure that a Parking Ticket, Season Ticket or Permit is purchased / obtained and displayed to cover the entire period that the vehicle is parked in the Parking Space.

Or
 - (2) Purchase a ticket via a cashless payment options;

Or
 - (3) For Disabled Person's Badge holders the badge must be displayed in the Relevant Position in accordance with the Blue Badge Scheme: rights and responsibilities in England documents provided at the time of issue of the blue badge. Parking is free for the first 3 hours for blue badge holders. For parking over 3 hours a pay and display ticket must purchased / obtained by a blue badge holder and his ticket must be displayed in the Relevant Position.
9. A Parking Ticket is not transferable from one vehicle to another.
10. A Parking Ticket is only valid in the Car Park in which it was issued for the time displayed on the ticket (with the exception of applicable weekly tickets which are eligible in all long stay car parks). This is defined by the reference code of the Ticket Machine located in that Car Park printed on the Parking Ticket.
11. If at any time while a vehicle is left in a Car Park and no Parking Ticket is displayed on that vehicle in the Relevant Position, it shall be deemed that the charge has not been paid and will be subject to the penalty provisions within this Order, unless the vehicle is displaying the following:-
 - (a) Any other Permit or Season Ticket that may be issued by the Council or County Council from time to time.
 - (b) Disabled Persons badge for the permitted free period.

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12. If at any time when a vehicle is left during the Charging Hours in a Parking Space and on the nearest ticket machine in that Car Park there is a notice placed by any person duly authorised by the Council, indicating that the ticket machine is out of order, then a Parking Ticket shall be obtained from another machine within that Car Park (where provided).
13. Where no valid Parking Ticket can be obtained as a result of all the ticket machines in an individual Car Park being designated as out of order in accordance with Article 12 and the relevant notice being displayed on all machines then vehicles may be left in a Car Park but may not be left for longer than the charging period for that day.
14. No Vehicle shall be driven at a speed exceeding 5 mph whilst within the boundaries of any Car Park.
15. Subject to current legislation regarding Vehicle taxation no Vehicle shall enter or remain within the boundaries of any Car Park if it does not display in the correct position a Motor Vehicle road fund licence valid for that Vehicle at that time. Any Vehicle found to be displaying an invalid Vehicle road fund licence may be removed from the Car Park and stored off site for a period of 3 months after which time it will be sold and any monies received put towards costs incurred in its removal and storage. Any cost associated with the removal and storage of Vehicles will be payable by the driver of the Vehicle. Any surplus remaining after deductions for removal and storage costs will be used by Melton Borough Council as it sees fit.
16. Any Motor Vehicle deemed unroadworthy by virtue of not having a current Ministry of Transport Motor Vehicle roadworthy certificate valid for that Motor Vehicle at that time, may be removed from the Car Park and stored off site for a period of 3 months after which time it can be sold and any monies received put towards costs incurred in its removal and storage. Any cost associated with the removal and storage of motor vehicles will be payable by the driver of the Motor Vehicle. Any surplus remaining after deductions for removal and storage costs will be used by Melton Borough Council as it sees fit.
17. Any object other than a Vehicle placed within the boundaries of any Car Park without prior permission will be removed and stored off site at the Owner's expense for a period of 3 months after which time it will be sold and any monies received put towards costs incurred in removal and storage. Any surplus remaining after deductions for removal and storage costs will be used by Melton Borough Council as it sees fit.
18. Where within the Car Park there is a sign or surface marking that indicates a Parking Space is available only for designated use, purpose or vehicle, no Vehicle shall be permitted to stand or wait in the Parking Space unless it is for that designated use, purpose or Vehicle.
19. The Council may issue parking Permits for use in Short Stay, Long Stay Car Parks and Restricted use free Car Parks. The Permit must be displayed in the Relevant Position, failure to display the Permit issued will result in a Penalty Charge Notice being served.
20. The County Council may issue parking Permits for use in the Fernie Avenue Car Park.

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Waterfield Leisure Centre Car Park, Melton Mowbray

21. Users of the short stay Car Park at Waterfield Leisure Centre, who are also using the facilities at Waterfield Leisure Centre will be entitled to a refund of 100% of the initial charge, at the sales counter within the building at the time of such usage. Users must comply with articles 7 & 8 of this Order before seeking the refund.

Exemptions from Payment

22. Any Motor Vehicle left in a parking place that is displaying a Disabled Person's Badge in the Relevant Position shall be exempt from payment of any charge specified in Schedule 1 to this Order. Parking is free for the first 3 hours for blue badge holders. For parking over 3 hours a pay and display ticket must be purchased by a blue badge holder and his ticket must be displayed in the Relevant Position.
23. Motor Cycles may park in any Designated Motor Cycle Bay without payment.
24. Any vehicle left in a designated free parking bay may park without payment for 30 mins providing a valid ticket is clearly displayed as required by article 8.
25. Any Motor Vehicle left in a parking place that is displaying a Season Ticket or Permit or ticket permitting parking in a Reserved Space in the Relevant Position shall be exempt from payment of any charge specified in Schedule 1 to this Order.

Maximum Length of Stay for Vehicles Using Car Parks

26. No Motor Vehicle shall be allowed to remain in a Car Park for longer than the maximum time permitted during the Charging Hours for that Car Park, nor may a Motor Vehicle return to any Car Park until after the expiry of one hour from the termination of the previous Parking Ticket displayed in the Motor Vehicle, except for drivers holding a Permit or Season Ticket, for that Car Park.
27. Motor vehicles correctly displaying a Disabled Person's Badge may park without payment, for a period not exceeding 3 hours duration within any marked disabled Parking space or other Parking Space in the limit of the Car Park with the exception of any Designated Limited Waiting areas including but not limited to, pop in spaces and drop off points.
28. Motor Cycles may park in any Designated Motor Cycle Bay without payment.
29. No Motor Vehicle may be permitted to remain in a Car Park after the time for that Car Park to be open has expired.
30. No Motor Vehicle may remain in a Designated Limited Waiting Area, for longer than the time specified for that Designated Limited Waiting Area.

Restrictions on Use of Parking Spaces

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31. (1) No person shall use a Motor Vehicle, while it is in a Car Park, in connection with the sale of any article to persons in or near the Car Park or in connection with the selling of offering for hire of his or her skills or services, except with the written consent of the Council.
- (2) No person shall use any part of a Car Park or any Motor Vehicle parked in a Parking Space:-
- (a) For sleeping or camping or cooking; or
- (b) For the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that Motor Vehicle to depart from the Car Park; or
- (c) For any indecent, improper, offensive or obscene behaviour which may cause harassment, alarm or distress
32. (1) A Vehicle shall not be permitted to wait in a Car Park other than in a Designated Parking Space. Under no circumstances is parking permitted on single or double yellow lines. Except with the permission of the Council, every part of the Vehicle must be within the limits of the Parking Space and not more than one Vehicle shall occupy any such one such Parking Space.
- (2) Except with the permission of the Council, every part of a Trailer must be parked within the limits of one Parking Space. A Trailer Unit must occupy no more than two Parking Spaces. Separate Parking Tickets must be purchased for both the Motor Vehicle and Trailer and must be displayed in the Relevant Position(s).
- (3) Where within the Car Park there is a sign or surface marking that indicates a Parking Space is available only for the use of disabled persons, no other Vehicles shall be permitted to stand or wait in the Parking Space unless it is correctly displaying a valid Disabled Person's Badge in the Relevant Position.
- (4) Where within the Car Park there is a sign or surface marking that indicates a Parking Space is available only for the use by a particular class of Vehicle, no other Vehicle shall be permitted to stand or wait in the Parking Space unless it is of that class.
- (5) No Vehicle may be parked in such a manner that it obstructs any other Vehicle.
- (6) Where within a Car Park there is a sign or surface marking that indicates a Parking Space is available for Permit holders only, no other Vehicle shall be permitted to stand or wait in the Parking Space unless it is displaying the relevant Permit.
33. (1) Where in the Car Park or any part thereof, signs are erected or surface markings are laid for the purpose of:-
- (a) Indicating an entrance to or exit from the Car Park or any part thereof; or

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- (b) Indicating that a Motor Vehicle using the Car Park or any part thereof shall proceed in a specific direction within the Car Park or any part thereof;

No person shall drive or permit to be driven any Motor Vehicle (i) so that it enters the Car Park or any part thereof, otherwise than by the entrance, or leaves the Car Park or any part thereof, otherwise than by the exit, so indicated, or (ii) in a direction other than so specified.

- 34. (1) No Motor vehicle shall display a Parking Ticket that had been previously displayed on another motor vehicle or in another Car Park.
- (2) No Motor Vehicle shall display any Parking Ticket, Permit or Season Ticket which has been altered, defaced, mutilated or added to, or upon which the figures or particulars have become illegible.
- (3) If an Authorised Officer has reasonable cause to believe that a document or article carried on a Motor Vehicle, or by the driver or person in charge of a Motor Vehicle, is a Ticket, Permit or Season Ticket to which this Article applies, or is a document designed to resemble a ticket, Permit or Season Ticket, he may detain that ticket, Permit or Season Ticket, and may for that purpose require the driver or person in charge of the Motor Vehicle to deliver up the document or article.

Penalty Charge for Use of Car Parks

- 35. (1) A Penalty Charge will be payable by the driver of a Motor Vehicle or Public Service Vehicle left in contravention or non compliance of any article or articles of this Order.
- (2) The Penalty Charge or reduced Penalty Charge shall be in the sum of the following amounts:-
 - (a) The Penalty Charge for Higher Level Contraventions – band 2 as set out in Section 1 of the Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 (as amended or superseded from time to time) subject to payment being received within 28 days beginning with the date of issue of the Penalty Charge Notice.
 - (b) All other contraventions of the Order not so defined as Higher Level contraventions in accordance with The Civil Enforcement of Parking Contraventions (Guidelines on levels of Charges) (England) Order 2007 or any amendment or re-enactment thereof, will be set at the lower level Penalty Charge as defined in those Regulations.
 - (c) The reduced Penalty charge – a fifty percent reduction of the Penalty Charge subject to payment being received within 14 days beginning with the date of issue of the Penalty Charge Notice.

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- (d) If no payment is made within 28 days of the serving of the Penalty Charge Notice, the Council will issue a notice to owner in accordance with Regulation 19 of The Civil Enforcement of Parking Contraventions (England) Regulations 2007 advising of the unpaid charge.
 - (e) If no payment is made within 28 days of the serving of the notice to Owner the Council may issue a charge certificate in accordance with the provisions of Regulation 21 of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 (as amended or superseded from time to time) this will result in the Penalty Charge being increased by fifty percent.
 - (3) Service of a Penalty Charge Notice, notice to owner or charge certificate by post is deemed effective on the second working day after the day of posting.
 - (4) Where a contravention has occurred a Authorised officer may attach to the vehicle in a conspicuous position or hand to the driver a Penalty Charge Notice which shall comply with the requirements of Regulation 9 and the schedule to The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 (as amended or superseded from time to time).
 - (5) Where a penalty has been incurred, a Penalty Charge Notice may be issued by post by the Authorised officer if the Owner of the Motor Vehicle drives the Motor Vehicle away before the Authorised officer has issued a Penalty Charge Notice or the Authorised officer has been prevented from issuing a Penalty Charge Notice, such a Penalty Charge notice shall comply with the requirements of Regulation 10 and the Schedule to The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 (as amended or superseded from time to time).
 - (6) Payment of the Penalty Charge shall either be by electronic transfer, cheque, postal order or cash in person which shall be delivered or sent by post so as to reach the relevant Office of the Council as stated on the Penalty Charge Notice not later than 4.30pm, by the date specified on the Penalty Charge Notice but should the said Office of the Council be closed on the said date specified the period for receiving payment may be extended until 4.30pm, on the next full working day.
 - (7) The particulars given in the Penalty Charge Notice attached to the Motor Vehicle in accordance with this Article shall be treated as evidence in any proceedings relating to failure to pay such Penalty Charge.
36. In the event of the driver failing to pay a Penalty Charge Notice within the period stipulated in this Order the Council may give notice in writing to the Owner of the Motor Vehicle in respect of which the Penalty Charge was incurred requiring the Owner to supply the identity of the driver.

Exemptions from Payment

37. (1) Any Motor Vehicle left in a parking place that is displaying a Disabled Person's Badge in the Relevant Position shall be exempt from payment of

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any charge specified in Schedule 1 to this Order. Parking is free for the first 3 hours for blue badge holders. For parking over 3 hours a pay and display ticket must be purchased by a blue badge holder and his ticket must be displayed in the Relevant Position.

- (2) Any Motor Vehicle left in a parking place that is displaying a Season Ticket or Permit or ticket permitting parking in a Reserved Space in the Relevant Position shall be exempt from payment of any charge specified in Schedule 1 to this Order.

Restrictions on Removal of a Notice

38. When a notice has been attached to a Motor Vehicle in accordance with any of the foregoing provisions of this Order no person other than a person authorised by the Council in that behalf or the driver or a person authorised by the driver in that behalf shall remove the notice from the Motor Vehicle.

Motor Vehicle Removal

39. (1) If a Vehicle is parked in a Car Park in contravention of any of the foregoing provisions of this Order the Council may remove the Motor Vehicle from that Car Park or arrange for such removal.
- (2) Any person removing, or causing the removal of, a Motor Vehicle by virtue of this Article, may do so by towing or driving the Motor Vehicle or in such other manner as he may think reasonably necessary to enable the motor vehicle to be removed.
- (3) Any person removing a Motor Vehicle by virtue of this Article shall make such arrangements as he considers to be reasonably necessary for the safety of the vehicle in the place to which it is removed.
- (4) A Motor Vehicle will be stored for a period of 3 months after which time it will be sold and any monies received put towards costs incurred in its removal and storage. Any surplus remaining after deductions for removal and storage costs will be used by Melton Borough Council as it sees fit.
- (5) Any costs associated with the removal and storage of Motor Vehicles will be payable by the driver of the Motor Vehicle and if not paid will be recoverable as a civil debt.

Power of the Council to Close Car Parks

40. (1) Nothing in this Order shall restrict the power of the Council by notice, to suspend the operation of a Car Park or any part thereof or permanently end the operation of a Car Park or any part thereof and when the operation of the Car Park or part thereof is suspended or ended the Council shall display a notice or notices to that effect at the Car Park and at the ticket machines.

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- (2) When the operation of the Car Park is suspended pursuant to paragraph (1) of this Article, no person shall cause any Motor Vehicle to enter, stand, wait or be left in the Car Park or any part thereof, for the duration of the suspension without the written authorisation of the Council, except for an ambulance or any Motor Vehicle being used in the service of a fire brigade or police force, or any Motor Vehicle with the permission of a police constable in uniform or when displaying a valid Dispensation.
- (3) If at any time the Council shall require a Car Park or part thereof for any purpose whatsoever (including its use as a private Car Park in connection with a particular event) then the right of any person to park any Motor Vehicle thereon shall immediately terminate until the Council shall not longer require the Car Park or part thereof.

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Liability of the Council

41. The Council shall not be liable in respect of loss or damage to any vehicle or the fittings or contents of any vehicle waiting or moving in or entering or otherwise using the Parking Space within a Car Park.

THE COMMON SEAL of)
MELTON BOROUGH COUNCIL)
THE BOROUGH OF MELTON was hereunto)
affixed this 1st April 2025)
in the presence of

Authorised Officer

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Schedule 1:

Melton Mowbray - Short Stay Car Parks

Name of Car Park	Controlled Hours	Charged Hours	Scale of Charges during charged hours
1	2	3	4
St Mary's Way Car Park Melton Mowbray Leicestershire LE13 1YE (Short Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 30 mins Free (on display of valid ticket obtained from Ticket Machine and parked in designated bays) Up to 1 hour £1.40 Up to 2 hours £2.80 Up to 3 hours £4.10 Up to 4 hours £4.80
Wilton Road Car Park Melton Mowbray Leicestershire LE13 0UJ (Short Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 1 hour £1.40 Up to 2 hours £2.80 Up to 3 hours £4.10 Up to 4 hours £4.80
Chapel Street Car Park Melton Mowbray Leicestershire LE13 1LZ (Short Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 1 hour £1.40 Up to 2 hours £2.80 Up to 3 hours £4.10 Up to 4 hours £4.80
Burton Street Annexe Car Park Melton Mowbray Leicestershire LE13 1GH (Short Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 1 hour £1.40 Up to 2 hours £2.80 Up to 3 hours £4.10 Up to 4 hours £4.80
Waterfield Leisure Centre Car Park Melton Mowbray Leicestershire LE13 0BG (Short Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 1 hour £1.40 Up to 2 hours £2.80 Up to 3 hours £4.10 Up to 4 hours £4.80 (Leisure Centre Users 100% cash refund at time of use of centre during charged hours)

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Melton Mowbray - Long Stay Car Parks

Name of Car Park	Controlled Hours	Charged Hours	Scale of Charges during charged hours
1	2	3	4
Burton Street Car Park Burton Street Melton Mowbray Leicestershire LE13 1GH Long Stay	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 3 hours £3.00 All Day £5.40 Weekly (Mon – Sat) £17.00 Weekly ticket valid in all long stay car parks <u>Season Ticket</u> Monthly £ 60.00 6 monthly £300.00 Annual £540.00
Mill Street Car Park Melton Mowbray Leicestershire LE13 1AY (Long Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 3 hours £3.00 All Day £5.40 Weekly (Mon – Sat) £17.00 Weekly ticket valid in all long stay car parks
Scalford Road Car Park Melton Mowbray Leicestershire LE13 1JZ (Long Stay)	24 Hours	7.30am to 6.00pm Monday to Saturday (including Bank & Public Holidays, except Christmas Day)	Up to 3 hours £3.00 All Day £5.40 Weekly (Mon – Sat) £17.00 Weekly ticket valid in all long stay car parks <u>Season Ticket</u> Monthly £ 60.00 6 monthly £300.00 Annual £540.00
Parkside Council Offices Burton St Melton Mowbray Leicestershire LE13 1GH (Long stay)	24 Hours	7.30am – 6.00pm Saturday (including Public Holidays, except Christmas Day)	Up to 3 hours £3.00 All Day £5.40 Weekly (Mon – Sat) £17.00 Weekly ticket valid in all long stay car parks

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Restricted use free car parking areas. (Car parks to be used by residents and residential visitors only)

Name of Car Park	Controlled	Charged Hours	Scale of Charges During Charged Hours
1	2	3	4
Algernon Road Car Park Melton Mowbray Leicestershire LE13 1PX	24 Hours	Residents Parking	None
Regent Street Car Park Melton Mowbray Leicestershire LE13 1BJ	24 Hours	Residents Parking	None
Saxby Road Car Park Melton Mowbray Leicestershire LE13 1BW	24 Hours	Residents Parking	None
Phoenix House Car Park Nottingham Road Melton Mowbray Leicestershire LE13 0UL	24 Hours	Staff & Visitors Car Park	None
Fernie Avenue Residents Car Park Melton Mowbray Leicestershire LE13 0HZ	24 Hours	Residents Parking and 5 public 'pop in' spaces	Residents Parking Permit £50 (Annual) Visitors Parking Permit (book of 10) £10 Business Preferential Parking Permit (Annual) £50 Essential Carers Permit (issued at discretion of Director of Environment and Transport, Leicestershire County Council) Free

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St John's Court Car Park (Mapperley House) Off Thorpe End Melton Mowbray Leicestershire LE13 1SW	24 Hours	Residents Parking	None
St John's Court Car Park By Goodriche House Melton Mowbray	24 Hours	Residents Parking	None
Bentley Street Car Park Off Greenslade Melton Mowbray	24 Hours	Residents Parking	None
Greenslade Car Park (Nr flats 2 – 12) Off Thorpe End Melton Mowbray Leicestershire	24 Hours	Residents Parking	None
Bentley St Car Park Off Greenslade (Nr flats 42-56) Melton Mowbray Leicestershire LE13 1LX	24 Hours	Residents Parking	None
New St Car Park (end of cul-de-sac) Melton Mowbray Leicestershire LE13 1NE	24 Hours	Residents Parking	None
New Street Car Park (Nr flats 13 – 23) Melton Mowbray Leicestershire LE13 1NE	24 Hours	Residents Parking	None
New St Car Park (Nr flats 25 – 35) Melton Mowbray Leicestershire LE13 1NE	24 Hours	Residents Parking	None
Rutland Street Car Park (Nr flats 89 - 95) Melton Mowbray	24 Hours	Residents Parking	None

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Leicestershire LE13 1QR			
Rutland Street Car Park (Nr flats 65 – 67) Melton Mowbray Leicestershire	24 Hours	Residents Parking	None
Granby House Car Park Off Bentley Street Melton Mowbray Leicestershire LE13 1LX	24 Hours	Residents Parking	None
Chapel St Residents Car Park Melton Mowbray Leicestershire LE13 1LZ	24 Hours	Residents Parking	None
Beckmill Court Parking Off Norman Way Melton Mowbray Leicestershire LE13 1JE	24 Hours	Residents Parking	None
New St Garages Melton Mowbray Leicestershire LE13 1NE	24 Hours	Residents Garages	None
Bradgate Flats Car Park Bradgate Lane Asfordby Leicestershire LLE14 3YA	24 Hours	Part Residents Parking	None
Algernon Road Garages Melton Mowbray Leicestershire LE13 1PX	24 Hours	Residents Garages	None
Car Park 1 Walford Close Bottesford Nottinghamshire NG13 0AN	24 Hours	14 spaces for Belvoir Vale Surgery during surgery hours	None

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Car Park 2 Walford Close Bottesford Nottinghamshire NG13 0AN	24 Hours	Residents Parking	None
Belvoir Road Car Park Bottesford Nottinghamshire NG13 0BG	24 Hours	Residents Parking	None
Public Service Vehicle Drop Off Point Wilton Road Melton Mowbray Leicestershire LE13 0UJ	24 Hours	Public Service Vehicle Drop Off Point	None

Restricted use car park

Name of Car Park	Controlled	Charged Hours	Scale of Charges During Charged Hours
1	2	3	4
Cattle market southern area car park	24 Hours	During Cattle Market operating hours	All day £3.50

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Schedule 2

Season Tickets	Long Stay Car Parks		
	Mill St, Burton St, Scalford Road		
	Annual	6 Monthly	Monthly
	540.00	300.00	60.00

MBC and Partners Staff Parking Tickets (to be accompanied by Staff Parking Permit)	Long Stay Car Parks	
	Mill St, Burton St, Scalford Road	
	Full Day	Half Day
Book of 10	£10	
Book of 20		£10

Residents Parking Permits Leicestershire County Council	Fernie Avenue Residents Parking
Residents Parking Permit, first (Annual)	£50.00
Residents Parking Permit, subsequent	£50.00
Residents Parking Permit, temporary	£50.00
Residents Parking Permit, motorcycle	£25.00
Residents Parking Permit, tenancy 6 months or less	£25.00
Residents Parking Permit, Blue Badge Holder	No fee
Visitors Parking Permits, at the request of the resident only (Book of 10)	£10.00
Trade Visitor Parking Permit, at the request of the resident only (book of 5)	£10.00
Trade Visitor Parking Permit, at the request of the resident only (per week)	£10.00
Essential Carers Permit (issued at discretion of Director of Environment and Transport, Leicestershire County Council)	No fee
Change of vehicle	£10
Replacement of lost or damaged permit	£50/£10 depending on circumstances
Replacement of stolen permit	£50/£10 depending on circumstances

Waterfield Leisure Centre Car Park	Permit holders
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